

Dear Washington Families,

We know that this transition to distance learning may be challenging for our families. Our goal is to provide as much daily structure and consistency as possible. As a PBIS (Positive Behavior Interventions and Support) school, we are always talking about being Respectful, Responsible, and Safe. Washington students recognize these terms, so we have kept that theme as we describe our expectations from them and from families.

## Learning Environment

### Be Respectful

- Sound: no audible music or other distracting sounds in the background. (TV, video games, phones, etc)
- Background: no inappropriate posters, wall art, etc.

### Be Responsible

- Students should participate from a setting conducive to schoolwork - it is best to establish a “school space/desk area” in the home and not attempt to work from cars, public spaces, poolside, laying on a bed or couch
- School-appropriate language

### Be Safe

- Lighting: should be well-lighted – student’s faces need to be clearly visible
- Avoid distracting behaviors

## Dress

### Be Respectful

- No pajamas or sleepwear
- No inappropriate messaging on clothing

### Be Responsible

- Students must be wearing an appropriate shirt and shorts/pants. They do not have to be in uniform.
- Casual - school-appropriate

### Be Safe

- Hoodies do not cover the head

## Attendance

### Be Respectful

- Students must join class within 5 minutes of the assigned time - attendance and tardiness will be recorded
- Student video is on at all times unless directed otherwise by the teacher.
- Audio is muted until called upon by the teacher, then back to mute

### Be Responsible

- Students having technical issues should immediately contact the teacher (via email) or the Washington help line at 602-347-3400.
- Parents - if a student will miss a class period or the whole day, please call the Washington attendance line at 602-347-3400 just as if we were “in person”.

### Be Safe

- Breaks are discouraged since online sessions are brief, however, to minimize distractions if a break is needed, please request permission from the teacher, then turn the video off while on break and turn the video on upon returning.

# Family Support Suggestions and Privacy Guidelines

## Be Respectful

- Google Meet classes are designed for students. Although family members may assist their child with technology and/or remain nearby, they should not actively participate in classes.
- Family members should not engage with students during Google Meet classes. If you need to speak with your child during a check-in session, first mute your child's microphone. Please keep conversations short.

## Be Responsible

- Establish routines and expectations. These include bedtimes and wake up times.
- Monitor communications from your child's teacher and school. Call 602-347-3400 to update emails and phone numbers.
- If your family member has a question, please contact your child's teacher.

## Be Safe

- Encourage physical activity and/or exercise.
- Remain mindful of your child's emotional well-being.
- Set rules around your child's social media interactions.
- Do not video record, audio record, photograph, live stream, or transmit in any other way any part of a Google Meet, including posting on any social media platform.

The following are the expectations that will be taught to students.

## Online Classroom Expectations

### Be Respectful

- Follow directions.
- Treat others with respect.
- Listen to others.

### Be Responsible

- Take ownership of actions.
- Be ready to learn.
- Do your best.

### Be Safe

- Visit only appropriate websites.
- Use appropriate language.

## Technology Expectations

### Be Respectful

- Use the Chromebook only for learning.
- Think before making a post or comment in the chat.

### Be Responsible

- Keep my Chromebook charged and ready to use.
- Keep food and drinks away from any Chromebook.

### Be Safe

- Report unsafe content.
- Use both hands when moving my Chromebook.